

Faculty Senate Meeting Minutes

March 13, 2018

Senators in attendance included: Thomas Robinson, Timothy Phin, Phyllis Robinson, Mariajose Castellanos, Joel Liebman, Curtis Menyuk, Doug Hamby, Patricia Young, Diane Flint, Tanya Olson, Mejdulene Shomali, Matthew Fagan, Susan McDonough, Amy Everhart, Joanna Gadsby, Bev Bickel, Jacob Kogan, Hal Schreier, Liang Zhu, Liz Patton, Renee Lambert – Bretiere, Brian Kaufman, Jessica Pfeifer, Pengwang Zhai, Jeffrey Davis, Diane Alonso, Lauren Edwards, Andrea Kalfoglou, Alan Kreizenbeck, and Vin Grabill. President Kimberly Moffitt and Vice President Gunes Koru were also in attendance.

I. Call to Order

President Moffitt called the meeting to order.

After welcoming the Senators, President Moffitt announced that President Hrabowski would be delayed in joining the meeting as he is hosting one of the candidates for the Dean of the Erickson School position.

Dr. Koru served as the timekeeper for the meeting and announced when time limits had been reached and responded to queries regarding process and procedures.

The meeting agenda had been distributed electronically and in hard copy along with the meeting materials.

The agenda was approved by the Faculty Senate.

President Moffitt announced the beginning of *March Madness* noting our men's basketball team's accomplishment last Saturday pushing them through to the first tier of the NCAA in Charlotte, NC. The next game will be Friday, March 16th at 9:20 p.m. and will be aired on TNT against the University of Virginia. This is a well-deserved achievement.

President Moffitt also announced that on March 12, 2018, President Hrabowski accepted the *American Council on Education* (ACE) Lifetime Achievement Award on behalf of his "wonderful colleagues and students" at UMBC. In a press release, ACE President Ted Mitchell noted: "It is an honor to bestow the ACE Lifetime Achievement Award on one of the most accomplished campus leaders in this country, one who has made an indelible mark on his institution and the entire higher education community. He noted that President Hrabowski has built UMBC into a powerhouse engine of social mobility and academic excellence, particularly in the area of expanding the number of minority students pursuing degrees in the fields of science and technology. Several members of the campus leadership attended the award ceremony to celebrate President Hrabowski.

UMBC Giving Day was February 28th and this was our first campus attempt for this fundraiser. More than 400 alumni, 240 faculty and staff, and 250 parents, students and friends made

donations to support UMBC during those 24 hours. The total amount raised was in excess of \$63,000 with athletics receiving the top donor designation.

II. Report of the President

President Hrabowski began by congratulating a number of faculty on their recent accomplishments. Dr. Nicole King, Associate Professor in American Studies, was named the Presidential Teaching Professor; Dr. James Franson, Professor in Physics, received the Presidential Research Professorship; Dr. Amy Froide, Professor in History, received the Board of Regents Faculty Award for Excellence in Teaching, and Dr. Phyllis Robinson, Professor in Biological Sciences, was this year's recipient of the Marilyn E. Demorest Award for Faculty Advancement.

President Hrabowski reported that he had just attended a legislative meeting where he justified our need for \$60 million to complete the Interdisciplinary Life Sciences Building. He noted that he also is working to secure an additional \$4 million for our base funding.

Finally, President Hrabowski emphasized the need for our campus to build graduate enrollment. He noted that we currently enroll 2,300 students, had previously grown our graduate population to almost 2,800 several years ago, and that our current goal was to get to 3,000. He emphasized that it is imperative that, as a research university, we achieve robust enrollment in our graduate programs. President Hrabowski asked the faculty to help the enrollment grow across disciplines and to support the success of our M.P.S. programs at Shady Grove.

III. Report of the Faculty Senate President

President Moffitt provided the report of the Faculty Senate President.

Members of the *UMBC STRIDE Program*, which stands for Strategies and Tactics for Recruiting to Improve Diversity and Excellence, presented at a conference on "Understanding Interventions the Broaden Participation in STEM Careers" on March 3rd which focused on the innovative work that our campus has undertaken to foster faculty diversity. STRIDE also will be featured next month at the *USM Symposium on Diversifying the Faculty*.

Scheduling is now moving forward for our April Faculty Senate meeting that will be held at the Universities at Shady Grove (USG) on Friday, April 13th.

The schedule includes bus transportation to USG that will depart from Administration Circle at 9:00 a.m., arriving at USG by 9:45 a.m. Both President Hrabowski and Provost Rous will join us at the beginning of the meeting. The day will include a tour of the campus as well as our monthly meeting. Lunch will be provided. We will depart USG by 1:00 p.m. and arrive back at UMBC by 1:45 p.m. President Moffitt requested that the senators let Rose Drohan know at their earliest convenience that they will be attending and if they need transportation. These numbers are important for her continued planning.

Finally, President Moffitt noted that end of her term as Faculty Senate President is drawing near. She requested that all interested colleagues for the positions of Senate President and Vice President, please submit names and abbreviated CVs to Rose Drohan by Tuesday, April 3rd.

Those names will be shared as an information item at the April meeting with a vote to take place at the May meeting.

IV. Committee Reports

A. Executive Committee

President Moffitt provided the report for the Executive Committee.

Lisa Akchin, Associate Vice President for Institutional Advancement, met with the Senate Executive Committee last week to share updates on the campus branding and marketing proposal. For our future discussion purposes, President Moffitt is sharing that the strengths learned in this process show that UMBC is known for its STEM programs and student support. Our weaknesses revealed two data points: 1) a perceived lack of university life; and 2) a limited reputation outside of Maryland (seen as a regional university). Other revelations indicate a need for consistent branding across the campus so we have a clear message about who we are as an institution. Ms. Akchin has confirmed she will join us for our May meeting to present updates.

The USM Council on University Faculty (CUSF) updated its resolution on Academic Freedom which was shared with the senators electronically. This resolution was passed in 2012, but CUSF now requests that each USM campus consider adopting it and ensuring its inclusion in the Faculty Handbook or related policy publication. This is an information item this month. President Moffitt asks that the senators share and discuss with their colleagues so that this may move forth on a vote in the April meeting.

The Faculty Senate website is still moving forward. A small faculty group will work with the Vice Provost for Faculty Affairs on this project.

Today, the Faculty Affairs Committee will provide an introduction to the Adjunct Faculty III proposal. The proposal has been shared with the administrators and deans who are impacted by the proposal and the Executive Committee discussed and supported this initiative in its meeting last week. Thoughts and feedback on this initiative is welcome.

This report was accepted by the Faculty Senate.

B. Faculty Affairs - Adjunct III Proposal

Dr. Donald Snyder presented on behalf of the Faculty Affairs Committee (FAC).

The policy document for establishing the rank of the Adjunct III proposal was distributed to the senators.

The Faculty Affairs Committee's main purpose for this initiative is to recognize a section of the adjunct faculty population who are "exceptional" and should be rewarded for their dedication and hard work to UMBC.

Candidates for appointment as Adjunct III must have all of the qualifications of an Adjunct II, must have taught at UMBC for at least twelve fall or spring semesters and have taught a total of more than 24 courses (each of 3 credits or more) during those semesters at the rank of Adjunct II. The candidate also shall have a consistent record of teaching excellence and demonstrated leadership in teaching.

Criteria for the evaluation of teaching should be consistent with those employed by the University in evaluating candidates for promotion to the Rank of Senior Lecturer.

Adjunct faculty engage in service activities of many types. Although demonstrated record of service contributions is not required for promotion to Adjunct III, recognition of contributions in the following areas may be taken into consideration:

- Service at the department, institution, and university system levels
- Service to professional organizations
- Service to local, state, and national agencies
- Service to the public

The Committee recommends that individuals who are appointed to Adjunct III receive an additional stipend per course (equal to an additional 15% of the lowest adjunct faculty salary). Additionally, the FAC recommends that the Provost's Office fund competitive merit-based awards available only to those at the Adjunct III rank to support teaching development (e.g. conference attendance and travel, workshop participation, and other relevant expenses).

Vice Provost McDermott noted that sometimes departments bundle together adjunct stipends to create half-time lecturer positions. She noted that, although adjunct stipends can be bundled to created lecturer salaries, the cost of benefits would require additional funds that would need to be negotiated between the departments and the administration.

Question: Why is the move to Adjunct III only financial? Is there talk about making it more stable?

This was discussed, however, financial recognition as the most obvious support that could be offered at this time.

Vice Provost added that the Adjunct Faculty Advisory Committee (AFAC) stated that financials rewards for adjuncts is the most desirable outcome that they'd like to see come to fruition.

Question: When is this initiative planned to begin?

The Provost's Office is working on a communication rollout that they hope will go into effect Fall 2018.

President Moffitt reiterated that this is an information item and encouraged the senators to take this discussion back to their departments. This item will come back to the Faculty Senate in April for a vote.

The Faculty Senate accepted the report of the Faculty Affairs Committee.

C. Graduate Council

Dr. Nancy Miller provided the report from the Graduate Council.

A written report was distributed that included the approved courses from the committee.

There were no Year Three Reviews or Academic Program Reviews however, there were two proposals that came from the Long Range Planning Committee.

The first proposal was from the Division of Professional Studies (DPS). DPS would like to offer Masters' of Professional Studies programs and graduate certificate programs online. Academic department would need to make this decision for these online programs.

DPS also put forward a second proposal to offer a Certificate of Professional Studies in Digital Forensics within the Master of Professional Studies (MPS) in Cybersecurity.

The Graduate Council recommended approval for both of these proposals.

The discussion for the Academic Program Review for Mathematics and Statistics has been deferred to their April meeting.

The Faculty Senate accepted the Graduate Council report.

D. Undergraduate Council

Dr. Susan McDonough provided the report from the Undergraduate Council.

A written report was distributed that included the approved courses from the committee.

Dr. McDonough added that the Undergraduate Council also approved the INDS program name change from Interdisciplinary Studies to Individual Studies.

She also reminded the senators to communicate to their departments that the window has closed for any new courses or change in courses/programs for the fall catalog schedule. Anything approved from this meeting until the next semester will be included in the spring catalog.

The Faculty Senate accepted the Undergraduate Council report.

E. Academic Planning and Budget Committee

Dr. Charles Nicholas was present to provide a report from the Academic Planning and Budget Committee however a written report was distributed to the senators prior to the meeting.

The Faculty Senate accepted the Research Council report.

F. Nominating Committee

Dr. Dina Glazer provided the report from the Senate Nominating Committee.

Dr. Glazer asked senators to encourage their departments to recruit volunteers for Faculty Senate committees. The deadline for nominations is April 13th. The committee will meet at the end of April to review the list of volunteer and determine committee assignments. The committee will work to ensure a balance between department and Senate needs.

Question: Can emerita faculty volunteer on these committees?

The Senate By-Laws require committee members to be current faculty members. An eligibility change would require a revision to the By-Laws.

If a preponderance of the Senate desires, it will be broached at a future date.

The Faculty Senate accepted the report of the Nominating Committee.

V. Other Reports

A. Update on Kualī Research (Chanell Rome and Rachel Brubaker)

Vice President for Research, Karl Steiner introduced the presentation by stating that four years ago, Dean Drake, Associate Vice President for Research, and himself began a conversation about a transition for the campus to a new tool to make it easier to apply for grants, to track the grants and other things related to external grants. About a year and a half ago, a decision was made to go with a tool called Kualī.

Chanell Rome, eRA Business Analyst, and Rachel Brubaker, Assistant Director for Grants and Program Development in the Drescher Center provided a presentation on Kualī Research.

Kualī is a cloud based research tool that will be replacing the proposal routing in PeopleSoft. This means simplifying the submission of proposals, award management, and the research administration process in general so there is less that the faculty have to do in terms of administrative work.

This initiative is on track and on budget and rollout to select units started in 2017. The College of Information Science and Technology is currently already working in Kualī and several other area institutions are already in their own implementation process.

Training is offered monthly for this new program. In addition, a team is going out to units to do targeted training and have received positive feedback on the system.

Kualī provides an institutional file and record of a complete proposal and award that can be easily accessed by the proposal team and the administrative team.

The website for Kualī is <http://research.umbc.edu/kuali-research-at.umbc>.

VI. Unfinished Business

A. Post Baccalaureate Certification on Social Dimensions of Health

The Post Baccalaureate Certification on Social Dimensions of Health was approved by the Faculty Senate by unanimous vote.

B. Africana Studies Year Three Review

The Year Three Review for Africana Studies was approved by the Faculty Senate by unanimous vote.

VII. New Business

A. INDS Proposed Name Change

This item was presented to the Senate for discussion as an information item. The Senate will vote on it next month.

B. Emergency Health Services Academic Program Review

This item was presented to the Senate for discussion as an information item. The Senate will vote on it next month.

The meeting was adjourned at 4:48 p.m.
Respectfully submitted by Rose Drohan