The below schedule may be revised as needed. If the schedule is revised, you will still have plenty of time to complete the assignments. Feel free to post questions as needed. Students are responsible for meeting the deadlines posted here. Please let the instructor know if you see an error or need clarification about any assignment. TBA means “To Be Announced.”

Students are also responsible to read all information posted on the Blackboard course site and to follow the guidelines presented there.

1/29/2013

1. Student Introductions
   a. Introductions with PowerPoint. Create a PowerPoint presentation in class that briefly addresses the seven points given below. Post your presentation as an attachment on the Discussion Board. For students not familiar with making PowerPoint slides, support will be given in class.
      i. Your name
      ii. Major and minor
      iii. Experience in making PowerPoint presentations
      iv. Experience in reading the IS journal literature
      v. Experience in writing reviews of journal articles
      vi. What professional skills would you like to acquire or improve from taking this course?
      vii. Plans after graduation
   b. Presentations in class (2 - 3 minutes each)

2. General structure of the course (Tentative, depending on the time available)
   a. Seeking articles and writing reviews
   b. Making PowerPoint presentations of reviews
   c. Interteaching sessions on selected articles
      i. Four to six collaborative peer tutoring sessions will be scheduled that involve discussing questions with a partner that are based on an article. The purpose of these exercises is to develop your skill in reading journal articles and to interact with a peer in discussing the article’s contents. Students will be paired for these sessions.
      ii. Quizzes based on the interteaching questions
         ♦ The format of the quizzes will be objective, fill-in-blanks, and short answer. The quiz may be taken using notes and having access to the article.
   d. Group reviews of selected articles
      i. There will be four to six sessions during which groups of three students will collaborate in class to write a review of a journal article.
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3. Grades
4. Overview of material posted on Blackboard.
   a. Look over the course site before the next class.

1/31/2013

1. In class reading and discussion of a journal article: Bargas-Avila, J.A., Orsini, S., Piósczyk, H., Urwyler, D., & Opwis, K. (2011). Enhancing online forms: Use format specifications for fields with format restrictions to help respondents. Interacting with Computers, 23(1), 33-39. This article will be handed out in class, although it is available on Blackboard. You should take notes during this discussion to address the following points, which are based upon the review guidelines that we will discuss in detail during a later class:
   i. Write the citation in APA format.
   ii. State the major theme of the paper.
   iii. What was the methodology?
   iv. What was the general finding?
   v. Give a strength of the paper.
   vi. Give a weakness of the paper.
   vii. Give an overall evaluation of the paper. This is your opinion about the value of the paper.
2. Post your evaluation of this reading exercise and discussion directly on the discussion board. From the perspective of reading and evaluating a journal article, did you learn anything new about how to do that? Please explain briefly.
3. Submit your answers to the above seven points on the Discussion Board as a Word document. Attach your document to a new thread. Use your name in the filename of the document.
4. Items 2 and 3 are due no later than 2/4/2013. You should make an effort to complete all your work in a timely fashion – the sooner the better.

2/5/2013

1. The class today will meet in Room 259 of the AOK library. The room is on the second floor past the Media desk. There will be a presentation by Drew Alfgren on the use of search engines to find information on a topic. The presentation will assist you to find articles and other information related to the course requirements and to your professional objectives.
2. It is important that you be on time for this presentation. Attendance will be taken, and arriving promptly will be appreciated.
3. Post your impressions of the presentation on the Discussion Board. Was your skill in using AOK’s resources and search engines improved by what you learned? This is due by 2/10/2013.
1. Examine and discuss the article review guidelines. The link to the guidelines is posted in the Course Documents folder on Blackboard. It is also available here: Article Review Guidelines. Students are responsible for following the guidelines in preparing your reviews.
   a. There will be up to six individual journal article reviews required during the semester. There will also be several PowerPoint presentations based upon the reviews. The exact number required will depend on the pace of the course, and there will be ample time to complete any assignment.
   b. There will also be several reviews of a journal article written collaboratively in teams of three or four.
   c. In general, acceptable articles must come from tier-one refereed journals and must be at least ten pages long.
   d. All articles submitted for review must be approved. For each review, you must post the citation of your article in APA format on the labeled Discussion Board. Do not submit a review unless the article has been approved. Otherwise, it will not be accepted. You should verify approval on Blackboard.
   e. Examination and discussion of example reviews and PowerPoint presentations.

2. In class, search for an article for the first review. The topic of the article may be related to any aspect of the broad field of information systems that you have encountered in your studies. It is to your advantage to select articles that interest you or that have professional value to you. The best work happens when you are interested in what you are doing. Be advised that not all journals are posted on the web. You may have to go to the library to find an article that interests you personally.
   a. Post the article citation in APA format on the Discussion Board for approval.
   - This must be a journal article, not a conference paper or proceedings. There is a huge amount of information on the web, and its quality can not be documented. For that reason, we will stay with articles in journals for this course. There may be occasional exceptions to this requirement in the case of white papers and government documents.
   b. Once your article has been approved, you should plan your schedules to read the article carefully and write an effective review. Take advantage of the Writing Center to have your review evaluated. You should also plan your PowerPoint presentation on the article, if you are scheduled to do that during this cycle. The due date for the Review #1 is: 2/28/2013.

3. As you read an article, it is almost certain that you will encounter words and concepts that you don’t understand. As professionals, you have to get used to that and keep pressing ahead. My suggestion is to take advantage of search engines to find additional information as needed to clarify your understanding of difficult material. The assignment below is related to terms that are contained in the article that will be used for first the interteaching session. Find definitions of the three terms below, and post your findings on the Discussion Board. Indicate where you found the information. Be advised that Wikipedia is NOT to be regarded as an authoritative source of information for this
course, although I sometimes use it as a quick start. Also, find definitions in a source other than the article posted for the interteaching session.

a. IT artifact
b. Nomological
c. Nomological network

4. You may complete this assignment as homework as necessary. **This is due before the next class.**

2/12/2013

1. You should come prepared for the interteaching session by reading the article before class and looking for answers to the interteaching questions. You should use the interteaching session to discuss and confirm your answers with your partner and to test your understanding in preparation for the quiz. This guidance applies to all interteaching sessions.

2. **Interteaching session IT-1.**
      o This classic paper is taken from the Ph.D. reading list. Ph.D. students were required to read it for comprehensive exams.
      o It is difficult. Give yourselves permission to struggle with a difficult article.
   b. At the conclusion of the work with your partner, each student is to complete an interteaching report and attach it on the Discussion Board before leaving class. Each student is to complete a separate report.

2/14/2013

1. **Jack Seuss, CIO of UMBC,** will talk to the class about his work and background. Mr. Seuss was an undergraduate IS major at UMBC, and his perspective and insights are invaluable to consider as you plan your future career.

2. **Post your impressions of this talk on the Discussion Board.** *(Due before class on 2/19)* Address the following points:
   a. What were the main “messages” in the presentation?
   b. What information did you find especially valuable?
   c. Did anything come as a surprise to you?
   d. Did the presentation influence your perspective on your career plans?
2/19/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board.

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   **Six Presenters:**
   
   TBA

2. Give your impression of the presentations by posting comments on the Discussion Board. **Write your impression of each student’s presentation.** What information was especially interesting or valuable to you? You may take notes on the Discussion Board during the presentations. The comment on a presentation may be brief – one sentence.
   a. Make an effort to identify the aspects of a presentation that made it effective. That is, don’t criticize anyone’s presentation. In this way, the class can come to appreciate what makes for a good presentation. You may make positive comments on each presentation, and you may make constructive suggestions on how to improve.
   b. All students are to make comments, to include those who presented today.
   c. Comments are due before the start of the next class.
   d. These guidelines should be followed for all presentation comments in the course.

2/21/2013

It is important that you come to class prepared for this **group work #1.** Read the article before class, and make an attempt to address the points below. That will help your discussion.

1. Group discussion and analysis of a journal article: **Seckler, M., Tuch, A.N., Opwis, K., & Bargas-Avila, J.A. (2012). User-friendly locations of error messages in web forms: Put them on the right side of the erroneous input field. Interacting with Computers, 24, 107 – 118.** The article is available on the Bb site. You will need a hard copy for the best team work, but you may work from an electronic copy.

2. The class will be divided into small groups to discuss the article, and a leader of the group will be designated. **Each group will post answers, in a Word document, to the following questions.** The content is similar to a journal article review, but the answers may be brief here. You may decide among yourselves who will have the role of the writer.
   a. Write the citation in APA format.
   b. State the major theme of the paper.
   c. What was the methodology?
d. What was the general finding?
e. Give several strengths of the paper.
f. Give several weaknesses of the paper.
g. What aspects of the paper gave you trouble?
h. Give a brief summary evaluation of the paper.

**Post your answers** to the above points as an attachment on the Discussion Board. There will be one set of answers for each group of students. Write the names of the group members in your posting.

2/26/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board.

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   Six presenters:
   - TBA

2. **Post your comments** on the Discussion Board before the next class.

2/28/2013

1. **Review #1 is due today.**
   - Attach your word document on the Discussion Board and send it to the instructor by email attachment. **Be sure to use the correct filename format.**

2. **Quiz 1.** This quiz comes directly from the questions on IT-1.
   - a. **You may use the article and any notes that you took during the interteaching session to answer the quiz questions.**

3. When you have finished the quiz, you may search for a second article to review, and post it on the Discussion Board for approval. This may be done outside of class. It is advisable to have your article approved promptly so that you will have enough time to prepare a quality review. When your article has been approved, begin to prepare your next review and PowerPoint presentation.

   This completes one cycle of work in this course.
3/5/2013

1. You should come prepared for the interteaching session by reading the article before class and looking for answers to the interteaching questions. You should use the interteaching session to confirm your answers with your partner and to test your understanding in preparation for the quiz. This guidance applies to all interteaching sessions. This session should be done with a new partner.

2. **Interteaching session IT-2. This session is to be done with a different partner.**
   b. At the conclusion of the work with your partner, each student is to complete the interteaching report and post or attach it on the Discussion Board.
   c. The quiz will be based upon the interteaching questions.


3/7/2013

CLASS CANCELLED

3/12/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board. You may use the article for Review 1.

1. **PowerPoint presentations,**
   - Post your presentation as an attachment on the Discussion Board.

   Six presenters:

   TBA

2. **Post your comments** on the Discussion Board before the next class.

3/14/2013

1. **Group work #2,**
   b. The requirements are identical to the previous group work, but a different group should be formed.

3/26/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board.

1. PowerPoint presentations.
   - Post your presentation as an attachment on the Discussion Board.

   Six Presenters:

   TBA

2. Post your comments.

3/28/2013

1. Review #2 is due today.
   - Attach your word document on the Discussion Board and send it to the instructor by email attachment. Be sure to use the correct filename format.

2. Quiz 2. This quiz comes directly from the questions on IT-2.
   - You may use the article and any notes that you took during the interteaching session to answer the quiz questions.

3. When you have finished the quiz, you may search for a third article to review, and post it on the Discussion Board for approval. This may be done outside of class. It is advisable to have your article approved promptly so that you will have enough time to prepare a quality review. When your article has been approved, begin to prepare your next review and PowerPoint presentation.

   This completes another cycle of work in this course.
4/2/2013

1. **Interteaching session IT-3.** This session is to be done with a different partner.
   b. At the conclusion of the work with your partner, each student is to complete the interteaching report and post or attach it on the Discussion Board.
   c. The quiz will be based upon the interteaching questions.

2. **Review #3 is due on 4/16/2013.** (Extended)

4/4/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board.

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   Six presenters:

   TBA

2. **Post your comments** on the Discussion Board before the next class.

4/9/2013


2. This work is to be done with a new team.
   a. The requirements are identical to the previous group exercises.
4/11/2013

The below PowerPoint presentations are based upon the article that you selected to review and had approved on the Discussion Board.

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   Six Presenters:
   
   TBA

2. **Post your comments** on the Discussion Board before the next class.

4/16/2013

1. **Interteaching quiz (IT Quiz #1)**
   
   
   - During this class period, students will be paired to take a quiz together on the above article. The quiz will be based on the interteaching questions posted with the article. Both students will receive the same quiz score obtained. You may have access to the article when taking this quiz.

4/18/2013

1. **Review #3 is due today. (Extended to 4/21)**
   
   - Attach your word document on the Discussion Board and send it to the instructor by email attachment. **Be sure to use the correct filename format.**

2. **Quiz 3.** This quiz comes directly from the questions on IT-3.
   
   - You may use the article and any notes that you took during the interteaching session to answer the quiz questions.

3. When you have finished the quiz, you may search for a fourth article to review, and post it on the Discussion Board for approval. This may be done outside of class. It is advisable to have your article approved promptly so that you will have enough time to prepare a quality review. When your article has been approved, begin to prepare your next review and PowerPoint presentation.

4. **Review #4 is due on 5/14.**

   This completes another cycle of work in this course.
4/23/2013

NOTE: Review #4 is due on 5/14. Plan your schedules to write a professional review by that date. Also note that your resume and the paper assignment by Jack Suess are also due on 5/14.

1. Interteaching session IT-4.
   b. At the conclusion of the work with your partner, each student is to complete an interteaching report and attach it on the Discussion Board. Each student is to complete a separate report.
   c. The quiz will be based on the interteaching questions.

4/25/2013

1. PowerPoint presentations.
   • Post your presentation as an attachment on the Discussion Board.

   Six Presenters:

   TBA

2. Post your comments on the Discussion Board.

4/30/2013


2. This work is to be done with a new team.
   a. The requirements are identical to the previous group exercises.
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5/2/2013

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   Six presenters:

   TBA

2. **Post your comments** on the Discussion Board.

5/7/2013

1. **Interteaching quiz (IT Quiz #2)**

2. During this class period, students will be paired to take a quiz together on the above article. The quiz will be based on the interteaching questions posted with the article. Both students will receive the same quiz score obtained. You may have access to the article when taking this quiz.

5/9/2013

1. **PowerPoint presentations.**
   - Post your presentation as an attachment on the Discussion Board.

   Six Presenters:

   TBA

2. **Post your comments** on the Discussion Board before the next class.
5/14/2013

1. Review #4 is due.
2. Quiz 4. This quiz comes directly from the questions on IT-4.
   - You may use the article and any notes that you took during the interteaching session to answer the quiz questions.
3. The resume and paper assignment by Jack Suess are also due by this date

5/16/2013

The final class will be held in the IS conference room. Each student will make a brief informal statement on your work and what you learned and accomplished during the semester. This is a way of achieving closure on our work together throughout the semester.

Slides are not required. We will sit around the table for this discussion.